

DEVIN HUBER

AI Solutions Analyst | AI Operations, Enablement & Adoption | Generative AI, Agent Development & Evaluation

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PROFESSIONAL SUMMARY

AI solutions analyst who builds, evaluates, and instruments AI agents and analytics products that remove manual work and hold up under scrutiny. Designs multi-layer agentic workflows in n8n and Zapier with confidence-based routing and human-in-the-loop fail-safes; builds labeled evaluation sets and regression harnesses that measure accuracy, false-positive rate, and per-unit cost before deployment; and turns raw operational data into leadership-ready analysis with statistical testing behind the claims. Finance background frames recommendations in measurable business impact, and translates technical AI capability into SOPs, enablement material, and plain-language guidance that drives adoption among non-technical stakeholders.

TECHNICAL SKILLS

AI Tools (Generative AI / LLM): Claude, Claude Cwork, ChatGPT, Microsoft Copilot; Anthropic API via direct HTTP integration; generative AI (GenAI), large language models (LLMs), AI assistants, AI-assisted research and analysis

AI Agent Development & Evaluation: Agentic workflow design, multi-step and multi-layer agent architecture, prompt engineering, system-prompt specification for regulated and high-risk domains, prompt templates and versioning, labeled evaluation set design, adversarial test case writing, regression test harnesses, catch-rate / false-positive / accuracy measurement, calibrated scoring, confidence-based routing, human-in-the-loop and fail-safe design, hallucination and output-conformance guards, per-unit cost measurement, responsible AI use

Automation & Integration: n8n, Zapier, JavaScript (n8n Code nodes), API-connected and webhook integrations, HTTP-request workflows, persistent state and ledger design, unstructured-data extraction and parsing, CRM workflow design, data validation, cleansing, deduplication, and enrichment; Python (developing — data preparation and verification scripting)

Analytics & Data Products: Self-contained HTML/SVG dashboards, client-side data modeling, weighted scoring model design, statistical significance testing (permutation tests, multiple-comparison correction), independent output verification, executive briefing and one-page briefing design

Data & Reporting: Microsoft Excel (advanced: PivotTables, XLOOKUP/VLOOKUP, dynamic formulas, scenario and sensitivity modeling, variance analysis), Google Analytics 4 (GA4), KPI development and tracking, usage and adoption reporting, scheduled and ad hoc reporting

Platforms & Collaboration: CRM administration, Pointerpro, SurveyMonkey, WordPress, Kajabi, Yoast SEO, Microsoft 365, Google Workspace, Slack, Microsoft Teams, PowerPoint, Google Slides

Business & Process: Requirements gathering, process mapping, workflow optimization, SOP and process documentation, user guides and knowledge base content, change management, training and enablement, executive communication and presentations, stakeholder management, cross-functional collaboration, continuous improvement

PROFESSIONAL EXPERIENCE

AI Solutions Analyst

Innovative Leadership Institute | Columbus, OH | Oct 2025 - Present

- Designed and deployed AI agents in Zapier that qualify and route inbound leads into the CRM, enrich and clean incomplete contact records, and deliver scheduled activity digests to leadership, eliminating manual data entry and improving data accuracy.
- Built an AI agent in Zapier that screens incoming podcast guest applications end to end: it researches each applicant online, evaluates them against a defined scoring rubric plus its own judgment, and delivers a pass, consider, or fail recommendation to leadership's inbox within moments of submission, removing manual screening from the intake process.
- Monitor deployed AI agents against manual baselines after launch, identify failure patterns and edge cases, and tune prompt and routing logic to sustain output quality.
- Apply generative AI and LLM tools (Claude, Claude Cwork, ChatGPT, Microsoft Copilot) to transcript analysis, executive summarization, competitive research, and content operations, converting multi-hour manual tasks into standardized, repeatable workflows.
- Develop reusable prompt templates, checklists, user guides, and SOPs that enable non-technical staff to produce consistent AI-generated output and troubleshoot independently.
- Serve as the internal first point of contact for generative AI tools, troubleshooting issues and turning recurring fixes into documented knowledge base content.
- Partner with executive leadership to prioritize AI use cases by implementation effort versus business impact, and evaluate third-party AI and SaaS platforms on cost, integration fit, and expected efficiency gain before organization-wide rollout.
- Build and maintain recurring usage, adoption, and performance reporting in Claude Cwork, Google Analytics 4, and Excel, gathering data across systems for scheduled and ad hoc leadership requests, and present the findings.
- Manage website and content operations in WordPress and Kajabi, implementing schema, metadata, and on-page SEO with Yoast SEO.

AI BUILD PORTFOLIO

Regulatory Compliance Review Agent — *Governance and routing.* Two-layer n8n agent (deterministic rule layer plus an LLM judgment layer) that screens marketing copy against jurisdiction-specific attorney advertising rules and routes to auto-pass, human review, or block by confidence, failing safe to human review on any model error. Built a labeled evaluation set including adversarial cases written to evade keyword matching, then measured catch rate, false-positive rate, and per-document cost before calling it production-ready.

Competitive Intelligence Monitoring System — *Multi-stage monitoring and synthesis.* n8n system that identifies each competitor's case-results, attorney, awards, and news pages through LLM link classification regardless of naming, snapshots them into a persistent registry, diffs 17 tracked pages for material change, scores findings on a calibrated materiality scale to separate signal from noise, and drafts client-ready executive briefs through a second LLM pass, escalating low-confidence findings instead of auto-publishing.

Regulated-Domain Documentation Assistant and Test Harness — *Safety-constrained prompt design and evaluation infrastructure.* Authored a production-grade system prompt for a public-sector care documentation assistant with an explicit override hierarchy: source-only grounding, prohibitions on inferring diagnosis, risk, or eligibility, mandatory preservation of contradictions and verbatim figures, redaction-token handling, per-field voice control, and a pre-return self-check. Paired it with a form-triggered harness so prompt revisions are regression-tested against consistent inputs rather than spot-checked by eye.

Content Metadata Enrichment Agent — *Classification and taxonomy control.* Assigns controlled-vocabulary metadata to incoming content at ingest through a deterministic entity-resolution and deduplication layer, an LLM enrichment pass, and a conformance guard that blocks hallucinated codes and unsupported evidence before routing items to auto-publish, editor review, or further specification.

Service Insights Dashboard and Executive Briefing — *Analytics data product.* Zero-dependency single-file dashboard built from five operational extracts (200 recorded conversations, 25 practitioners, 3 organizations), with every figure computed client-side from raw rows and hand-built SVG charts so it runs offline on locked-down networks. Tested 15 candidate drivers of output quality using permutation tests and reported that none survived multiple-comparison correction rather than publishing a nominally significant result; shipped a verification script that independently re-derives every headline figure from source data, and surfaced the dataset's own limitations in the interface instead of hiding them.

Property Search and Scoring System — *Unstructured extraction and decision support.* n8n workflow that parses listing-alert emails into structured records, maintains a persistent ledger to deduplicate across sources and weeks, and emails a segmented weekly digest; paired with a filterable 239-listing board that ranks every property on a weighted 0-100 model across eight named criteria and flags below-market pricing and stale listings against computed benchmarks. Built and delivered for a family member's home search.

Job Board Intelligence Agent — *Personal automation.* Indexes multiple job boards daily, ranks postings with recency weighted higher, and deduplicates across sites and days before emailing a curated shortlist; validated against known inputs before relying on it daily.

EDUCATION

Bachelor of Science in Business Administration | The Ohio State University, Columbus, OH | 2025

Major: Finance | Minor: History | Relevant coursework: Operations Management, Business Statistics and Data Analysis, Financial Modeling and Valuation

Capstone — Equity Research and Valuation (Pinewood case study): built a five-year discounted cash flow model in Excel with scenario and sensitivity analysis across growth, margin, and CapEx assumptions, and presented findings and recommendations to faculty and peer reviewers.